



<u>INFORMATION NOTICE TO CUSTOMERS FOR THE PROCESSING OF PERSONAL DATA PURSUANT TO AND FOR THE PURPOSES OF ARTS. 13 AND 14 OF EU REGULATION 2016/679 (GENERAL DATA PROTECTION REGULATION)</u>	MOD CL
	Rev. 00 of 09/12/2018

Premise

In implementation of the provisions of EU Privacy Regulation 2016/679, Valmed Srl (hereinafter also referred to as “the Controller”) provides you with the required information regarding the purposes and methods of processing your personal data, as well as the scope of their communication and dissemination, the nature of the data in our possession and their provision in relation to the contractual relationship.

1. Data subject to processing

The Controller will process common personal identification data (for example, first name, surname, company name (registered name), address, telephone, e-mail, bank and payment details—hereinafter, “personal data” or simply “data”) that you have provided.

2. Lawful basis for processing

Your data will be processed on the basis of Art. 6, paragraph 1

- letter b) — for the performance of a contract to which you are party or in order to take pre-contractual steps at your request;
- letter c) — for compliance with a legal obligation to which the Controller is subject.

3. Purposes of processing

Your data are processed for the following purposes:

- proper performance of supply contracts and services;
- fulfilment of legal obligations, including tax, accounting and administrative obligations, also towards the tax authorities;
- the exercise of a right or legal claim.

4. Methods of processing

The processing will be carried out in compliance with the aforementioned purposes and as provided by Art. 4 of the Privacy Code and by Art. 4 No. 2 of the Regulation, with or without the aid of electronic tools by the Controller and/or the company's employees and/or collaborators specifically authorised for this purpose, and consists in particular of:

- a) the collection of personal data;
- b) the archival retention of documents received and required for the performance of contractual services;
- c) the entry/updating and organisation in the database in both electronic and paper form;
- d) the consultation of the data;
- e) the processing of the data to enable the achievement of the purposes indicated above;
- f) the interconnection and/or comparison of the data;
- g) the erasure and/or destruction of the data.

The operations referred to at points b), c), d), e) and f) will also be carried out, for the proper pursuit of the purposes, by the processors appointed and by authorised personnel.

5. Security measures

The processing of your personal data will take place in compliance with the legislation, through the use of tools and procedures, including IT and electronic tools, suitable to guarantee their security and confidentiality, to prevent access by unauthorised persons and processing not in line with the purposes, and to promptly restore the availability of and access to the data in the event of a physical or technical incident.

The Controller may make use of specifically authorised parties to implement all the above measures:



- to be notified without undue delay of the personal data breach suffered by the Controller (Art. 34);
- to withdraw consent given at any time (Conditions for consent Art. 7 and Art. 13);
- to object to a decision-making process relating to natural persons based solely on automated processing, including profiling.

The address for exercising the rights specified above is info@valmedsrl.com, including with reference to applications addressed to parties to whom the data have been transmitted with the data subject's prior consent. Requests will be fulfilled within 30 days.

This period may be extended for reasons relating to the data subject's specific right or to the complexity of your request.

The data subject is informed that they have the right to lodge a complaint with the Italian Data Protection Authority, following the procedures and instructions published on the Authority's official website at www.garanteprivacy.it, and that the exercise of rights is not subject to any formal constraint and is free of charge.

11. Methods for exercising rights

You may exercise your rights at any time by sending an e-mail to: info@valmedsrl.com

12. Changes to this data protection information

In the event of substantial changes to the ways in which your data are processed, you will be promptly informed of such changes.

13. Identification of the Controller, the processors, and the communication channels.

The data Controller is: Valmed Srl

The appointment instruments for the processors, the internally authorised persons, and any other information concerning your data can be provided to you upon your written request to the e-mail address info@valmedsrl.com